



Rise Park Infant School

**Nursery Provision Risk Assessment
2020/2021**

Rise Park Infant School

Nursery Risk Assessment

General Risk Analysis

- be aware of the temperature of tap water
- mop up spilt liquids promptly and dry with large paper towel/mop
- sweep up spilt sand promptly
- keep all routes and fire exits clear
- make sure that all cables do not trail on the floor
- check all play equipment regularly
- supervise children outside at all times
- make sure that the gates are bolted
- all washing up liquids and soaps to be kept in the cupboard in the closed off kitchen area
- scissors are kept in a scissor tray and all children are shown how to handle/transport them safely

Outdoor Environment Checklist

Is the outdoor environment safe and secure?	√
Is the learning environment an emotionally safe place for children to be?	√
Is the outdoor environment accessed in all weathers?	√
Does the learning environment enable children to continue to develop as independent learners?	√
Are learning opportunities maximised by using the space and time available to you creatively?	√
Can the children use the outdoor environment for all aspects of their learning?	√
Is the outdoor environment easily accessible to the children?	√
Is the outdoor environment always supervised?	√
Is the learning environment is not too hot/ too cold/ too stuffy/ too dark?	√
Do children have easy access to drinks of water?	√
Do children have access to healthy snacks outdoors as well as indoors?	They go in for snack.
Is there adequate space for the children to learn and play?	√
Do you offer a range of outdoor activities for each of the seven areas of learning?	√

Points to consider

Potential Hazard	Control Measures
Visibility-	
How much of the outside area can be seen?	The adults outside are positioned to make sure that the children are always in sight.
Are there any blind spots?	Yes-areas will be opened and closed depending on adult supervision
Is condensation an issue?	No
Access Points/security	
How do the children access the outside environment?	Through their classroom door straight out into the outdoor classroom.
How are the access points made secure?	All doors are fire doors. There is a door entry code for the main entrance.
How often are fencing/gates checked by staff?	Fire exits/gates are locked and checked regularly by the site manager.
Are the access points used by staff, children, parents or visitors to access other areas of the site?	All visitors use the main entrance to the nursery.

Potential Hazards	Control Measures
Equipment	
Which equipment/resources will always require adult supervision?	All outdoor activities have general adult supervision to ensure that everyone is safe and that children are playing/working appropriately.
Which equipment/resources will require regular safety checks?	All items are checked regularly including sand and water trays.
How often and by whom will these checks be made?	This will be via a staff daily rota.
Pupils	
Are there any children who will need particular support and supervision in the outside environment?	No, not at the present time.
How many children can have access to the environment?	All children have access.
Other	

<p>How will weather conditions affect surfaces, equipment, activities and access?</p>	<p>All items are stored in boxes and got out each day. Surfaces that may be affected e.g. the grass area- access is only allowed if the surfaces are safe. The site manager clears any potential hazards such as wet leaves, ice etc</p>
<p>First aid - are adults working in early years aware of the designated first aider in school?</p>	<p>The Nursery Managers and nursery staff have a current paediatric first aid certificates, which are displayed in the nursery.</p>
<p>Is the environment close to public access points or public footpaths?</p>	<p>No. It is a fenced off secure area on the Junior site.</p>

General Outdoor Area Risk Assessment

Who could be harmed	Children and adults
Existing controls	<ul style="list-style-type: none"> ▪ Outdoor equipment is checked daily to ensure everything is safe and in working order ▪ Staff made aware of any common possible hazards e.g. by the site manager ▪ All gates to be closed at all times; the main gate leading to the nursery will be locked at 8.30 and opened at 11.30 (following the morning session). The gate will then be reopened at 12.30 and locked after the session has finished at 3.30 (second session).
How serious is the risk of injury?	Low/medium
What further action is needed to control the risk?	Continual vigilance by all staff. Ongoing relevant training for all staff.
Who will be responsible for what action and when/how often will it be taken?	Nursery Manager, reception staff, Business Manager (Health and safety) and Site Manager.
How checked and by whom?	All staff, at the beginning of each session. Site manager to undertake regular checks.

Individual activity risk assessments

SEVERITY		LIKELIHOOD	
Rating		Rating	
5	Death/ Permanent disability	5	Will almost certainly happen.
4	Serious injury/ long term sickness	4	Highly likely to happen.
3	Temporary disability 3-day Absence	3	Possible.
2	Required medical attention.	2	Might/less likely.
1	Minor injury e.g. bruise, graze	1	Remote possibility

Severity x Likelihood = Risk Factor	
Factor	Risk Assessment
16-25	Unacceptable! Requires immediate attention.
10-15	A high priority for action.
6-9	Medium risk – do something as soon as possible.
3-5	Low priority - examine practicality of change.
1-2	Low risk – no further action required.

Sand pit

Possible risks	Existing Controls	Severity	likelihood	Severity x likelihood
<ul style="list-style-type: none"> ▪ Children getting sand flicked in their eyes 	<ul style="list-style-type: none"> ▪ Model good playing – adult to keep a close eye on this area to ensure children are playing appropriately 	2	2	4
<ul style="list-style-type: none"> ▪ Any litter/insects etc getting into the sand and going unnoticed 	<ul style="list-style-type: none"> ▪ Make sure that the sand tray lid is put on at the end of the day to avoid anything getting in the sand 	1	1	1
<ul style="list-style-type: none"> ▪ The sand pit being left out overnight. 	<ul style="list-style-type: none"> ▪ Staff to ensure that lid is securely on and work together when lifting the lid on/off to prevent staff injury 	1	1	1

Water tray

Possible risks	Existing Controls	Severity	likelihood	Severity x likelihood
<ul style="list-style-type: none"> ▪ Children getting water in their eyes 	<ul style="list-style-type: none"> ▪ Model good playing – adult to keep a close eye on this area to ensure children are playing appropriately 	1	2	3
<ul style="list-style-type: none"> ▪ Any litter/insects etc getting into the water and going unnoticed 	<ul style="list-style-type: none"> ▪ Make sure that the water is changed daily. Empty the tray at the end of the day and store inside. 	1	1	1
<ul style="list-style-type: none"> ▪ The tray being left out overnight 	<ul style="list-style-type: none"> ▪ hose the tray down to clean. ▪ Staff to work together when moving the tray to prevent staff injury 	1	1	1

Risk Assessment: Indoor Setting

Potential Hazard	Action	Action achieved
Rear exit door to the outside area can only be opened from the inside.	Walkie Talkies will be carried by a staff member outside and manned by a staff member inside to alert them when to open the door.	This has been achieved.
Gaps in the steps to the outside area – Children could fall through the gap.	Bamboo fencing or netting could be attached to the stair rails to close the gap and prevent falling.	
Slippery first step on rear stairway if wet/muddy.	Rubber anti-slip mat to be placed on the first step.	
Children gaining access to the kitchen area,	Child stair gate will be installed to stop children accessing the area.	This has been installed.
Bare pipework in the toilet block including hot water feed.	Pipes will have foam lagging placed on them.	Lagging has now been installed.
Children gaining access to the office.	The office door will be kept shut at all times while children are present in the setting.	Always done. All Staff aware.
Children gaining access to the disabled toilet and engaging the internal lock.	The lock can be engaged from the outside and will be kept locked during school hours.	All staff aware.
Children getting their fingers trapped in the doors.	Door guards will be placed on all doors in the setting.	Finger guards now fitted.
Front door could be opened by	Children will not be allowed to	The door

a child if the door release button is engaged.	play in the entrance area and must be supervised at all times. The door release button will also be sited higher up the wall.	release has been re-sited .
Sharp edges on the sink could cause injury if a child falls and lands on the edge of the trough. Also the trough has a rough/sharp edge underneath the lip.	A rubber/foam corner guard will be placed on the edge of the trough sink and another rubber/foam guard underneath.	
Cleaning products being accessed by children.	All cleaning products will be locked in the rear cupboard.	All staff are aware.
Children gaining access to the electrical intake cupboard.	This cupboard door is to be kept locked at all times.	All staff are aware.

Risk Assessment: Outdoor Setting

Potential Hazard	Action	Action achieved
Pipes sticking out of the wall at the rear of the building.	Pipes will be cut back and capped.	
Brick debris present in the rear nursery play area.	Debris to be removed by site manager.	Completed.
Tree branches are currently low level.	Trees to be cut back by tree surgeon.	Completed.
Air condition unit grills are small enough for children's fingers to get stuck in.	Side and front of grill to be covered by thick netting or screening.	
During wet weather the grass area will be prone to mud and	Bark chippings to be placed in areas of high transit.	Completed.

could result in slipping.		
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